**International Society of Bionic Engineering**

Minutes of the Executive Board of Directors

(15:45-17:48, June 24th 2016, University of Nottingham, Ningbo, China)

**Present:**

President: Julian F.V. Vincent, University of Oxford, UK

Standing Vice-president: Luquan Ren, Jilin University, China

Vice-President: Thomas Stegmaier, ITV Denkendorf, Germany

General Secretary: Jianqiao Li, Jilin University, China

Quorum Present: 2/3

Others Present:

Deputy General Secretary: Yuying Yan, University of Nottingham, UK

Carlo Menon, Simon Fraser University, Canada

Country Representatives: Ana Sofia Olivera Henriques Moita, Instituto Superior

Técnico, Lisboa, Portugal

Zhiwu Han, Jilin University, China

Marc Weissburg, Georgia Institute of Technology, US

Friedrich G. Barth, University of Vienna, Austria

Daniel Weihs, Faculty of Aerospace Engineering, Technion, Israel

Ille C. Gebeshuber, University Kebangsaan Malaysia

The meeting was chaired by Julian Vincent.

**1. Welcome**

**2. Apologies for non-attendance**

Michael King sent apologies for non-attendance.

**3. Minutes of the last meeting**

The Minutes of the last meeting of the Board (Lisbon, April 2015) were read. They were approved by those members of the Board who had been present, and signed off by the Chair.

1. **Matters arising from the minutes of the last meeting**

Marc Weissburg asked for information on the number of members of the Society, in terms both of rank of membership and of geographical zone.

1. **Work and Financial Report of the 2nd Board of Directors**

The financial state of the Society is important (a) to understand possible financial risk; (b) to enable the Society to ask for Membership dues (members want to know where their money is going). Jianqiao Li presented a summary of the finances of the Society covering the years 2013 to present (June 2016). They showed that the Society has a working balance of about 17,000.00 dollars (including the registered capital 15,210.00 dollars). Prof. Li reported that the administrative expenses (salaries of 3 people, provision of office space, consumables, etc.) are covered by Jilin University. The Board expressed its gratitude to Jilin University.

The accounts should be presented by year, showing expenditure against a budget. Prof. Vincent will send a model statement of account of a charity to the Administration. The Administration should draw up a budget for 2016-2017 for presentation to the Board before its next meeting.

The subject of Members’ dues was not discussed fully.

1. **Discussion Programme**
	1. **On the Organization of the New Board of Directors**

There apparently being no protocol for the election of Directors or Officers of the Society, those present were elected to their present positions (prop. Menon, sec. Gebeshuber). The President was appointed for a further 3 years with the promise that the Standing Vice-President (Luquan Ren) and Vice-President (Thomas Stegmaier and Michael King) would succeed to the position at the next ICBE in 2019. Prof. Vincent had sent a protocol for such elections to Prof Li, and these would be discussed off-line, reported to the Board for inclusion in the Statutes of the Society.

* 1. **On 2017-2018 International Workshop on Bionic Engineering**

It was agreed that the Workshop for 2017 would provisionally be held at ITV Denkendorf, hosted by Thomas Stegmaier, with the main topic of Energetics. The Workshop for 2018 would be in Israel (Daniel Weihs), that for 2020 in Canada (Carlo Menon).

* 1. **On Biomimetics workshop /Specialist Short Courses**

It was decided that short courses, either before or after the Workshop, would probably not work, although the short course before the current ICBE had been successful. Some other context would have to be found.

* 1. **On Nomination & Evaluation of the Award**

Prof. Li mentioned Prof. Ren will continue to donate the award next time, welcome the members and industries donate to the society.

* 1. **On Establishment of Youth Commission**

Prof. Li said that there had been a request for support for activities of the younger members of the Society. The Chair suggested that they should form a committee and make some suggestions of events and activities. He also suggested that this would be a good vehicle for short courses in biomimetics.

**Meeting ended at 17:48**