

International Society of Bionic Engineering

Minutes of the Executive Board of Directors

(14:00-16:30, September 16, Beijing, China)

Present:

President: Julian F.V. Vincent, University of Oxford, UK
Vice-President: Thomas Stegmaier, ITV Denkendorf, Germany
General Secretary: Jianqiao Li, Jilin University, China
Deputy General Secretary: Yuying Yan, University of Nottingham, UK
China Representatives: Zhendong Dai, NUAA
Zhiwu Han, Jilin University
UK Representative: Shujun Zhang, University of Gloucestershire
Australia Representative: Rashid Qaisrani, Department of Agriculture, Fisheries
and Forestry
Beihang University: Jun Cai

Quorum Present: 2/3

Others Present:

Director, Office of Secretariat: Runmao Wang
Office of Secretariat: Ximei Tian
Office of Secretariat: Yue Gao

The meeting was chaired by Julian Vincent

1. Welcome

2. Apologies for non-attendance

Luquan Ren and Michel King sent apologies for non-attendance

3. Minutes of the last meeting

4. Matters arising from the Minutes of the last meeting

--Programme of Lectures on Bionic Engineering

On the programme of Lectures, Yuying Yan suggested ISBE should work with local societies to co-ordinate the activities.

--Bionic Engineering Award

Jianqiao Li suggested we need to prepare earlier for the award in 2016.

Julian Vincent said we need to amend the criteria for Bionic Engineering Award

The minutes of the Executive Board of Directors in 2013 were finally confirmed and signed by the President.

5. Discussion Programme

1) The fifth International Conference of Bionic Engineering in 2016

Prof. Yuying Yan gave a general introduction to Nottingham University in Ningbo which will be hosting ICBE 2016 in May, August or September of that year. They may invite Provost Professor Nick Miles to be the Honorary Chair of the organizing committee. Workshop and exhibition would be arranged.

Shujun Zhang suggested holding the conference in UK instead of Ningbo.

Action: Nottingham and ISBE committee to discuss details of ICBE'16.

The Symposium: Opto-electronic devices and bionic engineering will be held in Shanghai in 2016. Professor Jianhua Zhang who is in charge of this Symposium suggested ISBE should organize a session in the symposium. The date of the conference can be in June or August.

Action: It is a good suggestion to hold such a session of the symposium. The details shall be discussed further.

2) Bionic Engineering Award in 2016

Jianqiao Li said we need to prepare the Bionic Engineering Award earlier in 2016, and we may have a time table about the award which is going to be published on the newsletter. As for the source of award, Professor Ren also wants to give some financial support in 2016.

3) Academic workshop in 2015

Deyuan Zhang proposed to hold an academic workshop in Beihang University in 2015. Some details were given by Dr. Jun Cai at the meeting.

Date: October 14-16 or September 16-18

Location: Beihang Weishi Hotel or Xiangshan Hotel

Attendance number: 80-100 persons

Academic Board: Advisors: Julian Vincent and Luquan Ren;

Vice-advisor: Deyuan Zhang

Publications: *Journal of Bionic Engineering, Science China Technology Sciences*

Action: Advisors will meet to establish details of the workshop.

4) Biomimetic Lecture in 2015

Julian Vincent said we held a workshop in Nanjing last year, it is very successful. In 2014, we are going to hold the workshop in Changchun, about 50 students registered for the workshop so far.

5) Progress of Website Construction

Ximei Tian from the office of Secretariat, ISBE introduced the progress of website reconstruction.

Julian Vincent said the website is improving, and he really appreciated the effort of ISBE secretariat.

6) Development of the Bionic Database

Ximei Tian reported the content and development of Bionic Database. The ISBE Secretariat got financial support from Jilin University for establishing the Database, and we hope it can be established soon.

Julian Vincent suggested we should have relevant information on our website, with links to other websites to give members more information on bionic engineering.

7) Collection of Membership Dues

Julian Vincent suggested when members start paying membership dues, we are responsible to make sure they get something for their money.

Shujun Zhang said before collecting membership dues, we need to balance two aspects: first, how much we have to spend for the society to survive; Second, as the society, what service we can provide to the members? Then, we can know how much we should collect. Basically, these two years' financial data can help us to estimate how much will cost for the next year.

Action: The collection of membership dues would be discussed in future. With the detailed financial accounts of the society, we can decide how much membership dues should be collected.

8) Chinese Society of Bionic Engineering

Zhiwu Han introduced the progress, present condition and difficulties of applying Chinese Society of Bionic Engineering (CSBE).

Shujun Zhang asked what was the relationship between ISBE and CSBE. He said if CSBE and ISBE are parallel, even though the two societies work together, they do not have ranking relationship. If CSBE is a branch of ISBE, other countries may follow this, and we can set up UK Society, Canadian Society and so on step by step.

9) Evaluation of Fellow Members

Finally, other representatives left the meeting, and the executive members Julian Vincent, Thomas Stegmaier and Jianqiao Li stayed to review the applications of fellow membership nominees.

The evaluation of fellow members may first consider their contribution to ISBE, and the three executive members gave their evaluation results at the meeting. Due to the absence of the other two executive members, the final result will come out after all of them give the decisions. The evaluation result will be published on the official website and the Newsletter of the society.

Meeting ended at 16:30 pm

Minute submitted by Yue Gao from the office of secretariat, ISBE.